

HOMework

Homework is designed to support and extend learning without causing an undue burden on students or parents in terms of time and resources, and homework should not be used as the primary determination of a student's class grade.

Grades are to be entered within one week from the due date.

- Consider the intent of the homework—what do you want the students to demonstrate or enhance mastery of, and how does the assignment allow for that?
- Consider work assigned in your students other courses and the overall demand on students' time.

LATE WORK

Late work is any assignment not turned in by the announced due date and time, with the exception of work for absences or approved school activities.

Maximum Grade	70	50	0 credit
Timeline	1 class	2 classes	over 2 classes

A/B Block Schedule will be followed. Example: A student misses an A day, they have until the next A day to turn in late work.

- Late work should be accepted regardless of subject, grade or course level.
- Remain as consistent as possible.
- Know this is the strictest you can be; you can grant grace in your professional judgement.

MAKE-UP WORK

Students will be allowed to make up work one class day per class missed after the student returns to the missed class. Students are expected to make up an Incomplete within two weeks after the end of the grading period. NOTE: UIL rules specify an Incomplete must be replaced with a passing grade within seven days of the close of the grading period in order for the student to be eligible for extracurricular activities.

- Communicate when/how students should make up tests or quizzes (e.g., post in your syllabus or Google classroom about tutorial hours, WES, or to contact you to arrange a time).
- Use discretion if it is appropriate for students to make up work during class time.

RETEACHING & RETESTING

All major grades below a 70% must be given the opportunity to be recovered up to a 70% with the exception of failing major grades due to late work.

GRADES & WEIGHTS

Category	Weights	Min. Grades per 9 weeks		
		Reassessment		
Minor	50%	7	Opportunities to reassess should be given within a reasonable time frame	
Major	50%	2	within 1 week	maximum grade of 70

At least two Major Grades must be recorded in the gradebook one week before the end of the 9 weeks.

- Examples of Minor grades include, but are not limited to: homework; quizzes; labs; step process in compositions, research, or projects; class, or group work; formative assessments, checks for understanding, tickets out the door; gallery walks, journals, and discussions.
- Examples of Major grades include but are not limited to: encompassing labs, tests, projects, essays, timed writing, research papers, summative assessments, formal presentations, etc.

All sections of a course on a campus should have the same number of major grades if exceeding the minimum number required.

- The max recovery grade can go higher than a 70% if all students are afforded the opportunity to recapture the learning (e.g., everyone does corrections in class, etc.)

SEMESTER EXAMS - All BISD fall semester only classes will also follow the exam exemption policy.



BISD

SECONDARY

GRADING GUIDELINES

2024-2025 Teacher Reference Sheet